

**MINUTES of the MISSISSIPPI VALLEY LIBRARY DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING**

DATE: October 21, 2024

TIME: 6:30 PM

PLACE: Collinsville Memorial Library, Collinsville, IL

**Call to Order**

Jeanne Lomax, President, called the meeting to order at 6:30 PM.

**Roll Call**

Trustees present:

Jeanne Lomax, President

Ginny York, Vice-President

Cathy Kulupka, Treasurer (arrived at 6:33 PM)

Kathy Murphy, Trustee

Trustees absent:

Lisa McCormick, Secretary

Ana Romero-Lizana, Trustee

Mark Schusky, Trustee

Also present:

Kyla Waltermire, Executive Director

Matt Harris, Assistant Director

The meeting was briefly paused until a quorum was present.

**Pledge of Allegiance**

**Public Input**

The following members of the public spoke:

- Ian Ashcraft
- Sharon Autenrieth
- Keely Rosemann
- Cindy Young
- DeeAnna Beckham, CUSDParents4Change
- Traci Vanek
- David Sheahan

- Cindy Klein-Webb
- Dan Reese
- Michael Treece
- Rachel Fleming
- Lindsay Serrano
- Mike Aden
- Rachel Dye
- Lisa Reese
- Margo Crowell
- Tom Pierce
- Melanie Suess

### **Friends of the Library**

- The next book sale is scheduled for December 6-7, 2024.

### **Trustee Comment**

- Lomax stated that libraries will never be neutral, but they shouldn't promote one viewpoint over another. She asked Waltermire if any books have been banned; Waltermire replied that this Board has not banned any materials. She commented on an election mailer mentioned during public comment.

### **Consent Items**

A motion to approve Consent Items in their entirety was made by York and seconded by Kulupka.

- Approval of Minutes – Public Hearing and Regular Board Meeting of September 16, 2024 and Finance Committee Meeting of October 4, 2024.
  - Lomax indicated that she did not vote during the Finance Committee meeting and the adjournment vote needed to be corrected accordingly.
- Communications - Received four.
- Administrative Reports

Executive Director:

- Received word that morning that the ACT grant application was denied. The project can still be approved by the library in compliance with the Finances Policy.
- The annual Halloween Walk will be October 26 from 10:00 AM to 2:00 PM at the Collinsville Memorial Library.
- A request made by a trustee at a prior meeting to improve the visibility of the online catalog search link has been addressed. A search bar, which can be toggled between the catalog and the library's website, is at the top of the MVLD website and accessible both on desktop and mobile browsers.
- A request had been made by a trustee to review a personnel file. In accordance with legal advice, the Board should adopt a policy about reviewing personnel files.

Assistant Director:

- The new security camera system continues to work well.
- A Trunk or Treat is being held at the Fairmont City Library on October 25.
- Clarification was made about which dying tree on the Fairmont City Library's property was removed.

- d. Finances – Some discussion occurred.
- e. Committee Reports – The Personnel and Fundraising Committees are setting up meetings. The Finance Committee's report will be addressed under New Business.

A roll call vote was taken on the motion to approve consent items, with the October 4, 2024 minutes amendment.

Cathy Kulupka – Yes  
Jeanne Lomax – Yes  
Lisa McCormick - Absent  
Kathy Murphy - Yes  
Ana Romero-Lizana - Absent  
Mark Schusky - Absent  
Ginny York - Yes

Yes- 4, No – 0, Abstained – 0, Absent – 3

Motion carried.

### **Unfinished Business**

None.

### **New Business**

- a. Adoption of Resolution 25-03 to Determine Estimate of Funds Needed for FY2025

The resolution proposes the exact same total tax levy as the prior year (a 0% increase).

Kulupka moved and York seconded to approve the resolution as presented. A roll call vote was taken on the motion.

Cathy Kulupka – Yes  
Jeanne Lomax – Yes  
Lisa McCormick - Absent  
Kathy Murphy - Yes  
Ana Romero-Lizana - Absent  
Mark Schusky - Absent  
Ginny York - Yes

Yes- 4, No – 0, Abstained – 0, Absent – 3

Motion carried.

- b. Discussion and Possible Action Regarding Bidding for Repairs to the Collinsville Memorial Library’s Elevator

Waltermire summarized the memo included in the meeting packet about where things are with trying to get quotes and preparing to go to bid. Aside from Otis Elevator, only two other elevator companies that she’s contacted have responded. Each of those two charge a service fee with a minimum number of hours to come out and look at the elevator. By consensus it was decided that if the library can’t get a company to come out for free, then Waltermire should move forward with the ones charging service fees.

- c. Discussion and Possible Action about Addressing Collinsville Memorial Library’s Capital Projects Needs

Waltermire referred trustees to the end of the elevator memo, which outlines several other projects needing attention. She also added the flooring in the children’s playroom, which bubbles up from expansion in the summer and causes lots of trips.

- d. Review of Serving Our Public 4.0 Chapters 12-13
  - Some discussion occurred about community involvement and classes for the library’s digital resources.

**Closed Session** – None.

### **Adjournment**

A motion was made by Kulupka and seconded by York to adjourn.

A voice vote was taken on the motion.

Cathy Kulupka – Yes  
Jeanne Lomax – Yes  
Lisa McCormick - Absent  
Kathy Murphy - Yes  
Ana Romero-Lizana - Absent  
Mark Schusky - Absent  
Ginny York - Yes

Yes- 4, No – 0, Abstained – 0, Absent – 3

Motion carried. The meeting adjourned at 8:06 PM.